

This evening's session:

- The UCAS process at Esher Sixth Form College
- Key deadlines
- Support available to students
- Resources for students to use when completing their application:
 - Apply 2025 resources
 - Unifrog
- Cat Elmes will be monitoring the chat during the session this evening
- More individual or complex queries please email progression@esher.ac.uk

The story so far: The guidance students have received since starting at Esher College

- PDP programme
- Higher Education Day and Fair
- After Esher Day
- Careers appointment (50% have already attended)
- They should know:
- Where to look for help and supporting documentation
- The deadlines
- They should be actively exploring choices if they have not yet decided on a route / course / university



Overview of application process

- Long, complex online form (!)
- Personal statement
- Choices
- Pay and submit
- Esher College adds reference, predicted grades and send to UCAS

Esher College UCAS process: starting at the end

Stages of the process:

- 1. Form checked before submission to college
- 2. Sent to tutor
- 3. Sent to TTL
- 4. Sent for sample checking
- 5. Sent for distribution
- 6. Ready to go
- 7. Sent to UCAS

THIS WILL TAKE A MINIMUM OF 10 DAYS FROM THE DAY YOU SUBMIT YOUR **CORRECT** FORM







Esher Sixth Form College 2025 UCAS Apply deadlines

Students must have a face-to-face (in person or Teams) HE discussion meeting with a member of the Progression Guidance team before paying and submitting their form. No forms will be processed until the face to face meeting has occurred. Please note our 'turn around' time commitment is only valid for forms submitted without errors. These deadlines apply to post-results ('6.3') applicants also.

Applications can be submitted from the start of teaching in the autumn term, Monday 9 September 2024.

Type of application	You must submit your form before	and we will send your form to UCAS
Medicine, Veterinary Science, Dentistry and Oxbridge applications	8am on Wednesday 25 September 2024	by the UCAS early deadline of 15 October 2024
Competitive applications (if you want your form to be processed with 10 working	8am on Monday 21 October 2024	within 10 working days of the form being received, provided it is error-free
days) General applications	8am on Monday 11 November 2024	by the end of the autumn term, Friday 20 December 2024
General applications - final deadline	8am on Monday 25 November 2024	by the UCAS final 'equal consideration' deadline, 29 January 2025

Forms handed in after 25 November will probably meet the 29 January UCAS deadline, but we do not guarantee this. Most universities operate a policy of 'first come, first served'. An early application for any course at any institution optimises the chance of receiving an offer. Get it right, get it checked, get it in!

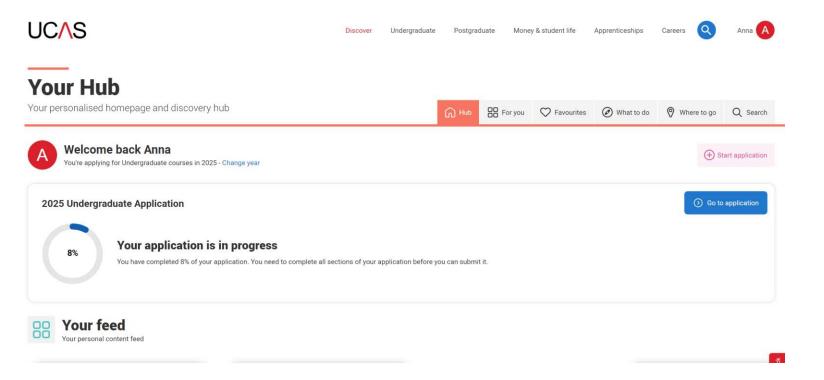


Support available to students

- Personal tutor
- Progression guidance staff in R105 Monday 12.30-4.30; Tuesday,
 Wednesday, Friday 9am 4.30pm and on progression@esher.ac.uk
- Careers advisers email progression@esher.ac.uk
- Personal statement one to one appointments email sleyshon@esher.ac.uk

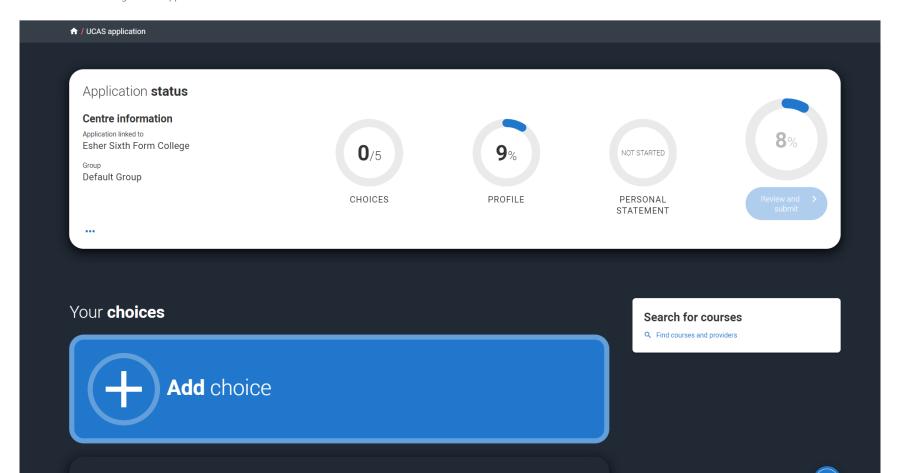


What the application looks like



UCAS APPLICATION

2025 Undergraduate application



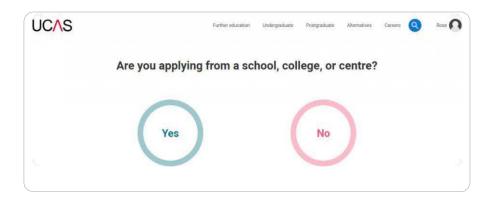
Linking to your school, college or centre

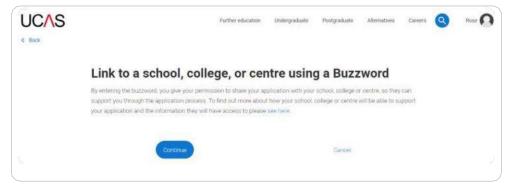
If you're applying with the help of your school, college or centre then select 'Yes'.

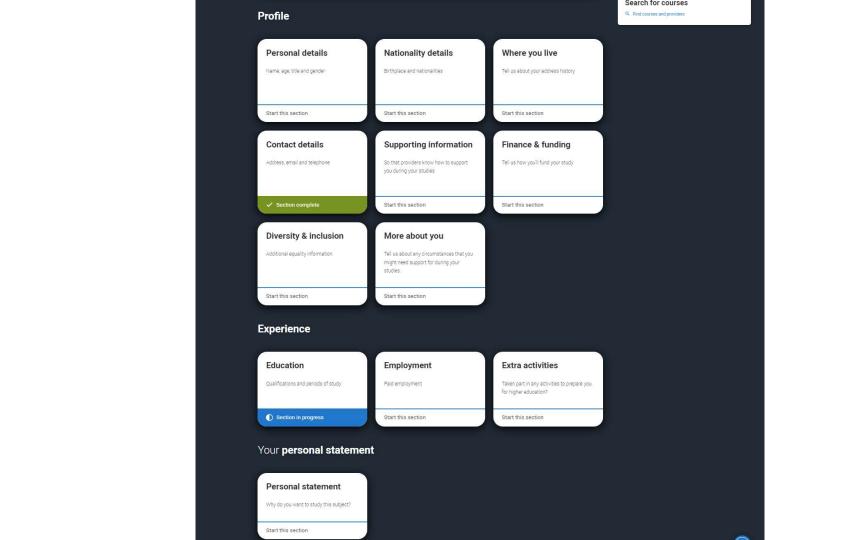
You will then need to enter the Buzzword.

Our buzzword is esher 25









Where to find guidance as you support your

student



The Progression Guidance and Careers department has three qualified careers advisors (Alex, Cat and Sally) who are available to help you make informed and realistic decisions about your future by providing the right advice, information and guidance about university, apprenticeships, employment, and work experience. We are in R105 located on the first floor – opening times 9am-4pm (term time).

If you would like an individual careers advice discussion, please email progression@esher.ac.uk.

Scroll down to read how our Careers and Progression team can help you.



Progression Guidance Team



Advice & Support





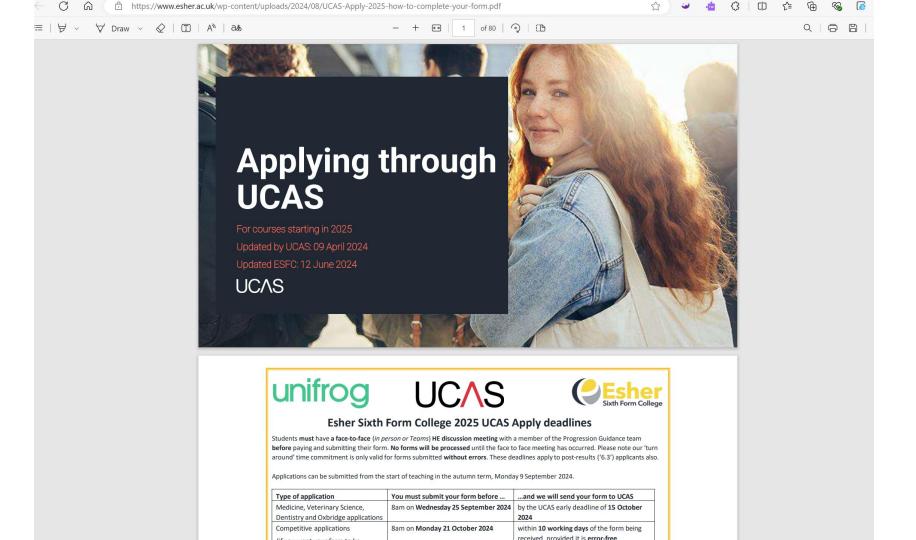




In this section:

Careers & Progression	0
Student Services	0
Learning Resource Centres	0
Excellence@Esher	0
Sport Esher	0
Student Union	0
Our Cafés	0





Applying to University

All of our students wishing to apply to university will be guided through the UCAS application process with a combination of College events and activities. These include our popular Higher Education Day and After Esher Day, and tutorials which are delivered through our Personal Development Programme.

In addition, students can also make one-to-one appointments with our Progression Guidance Team at any stage during the process.



For students applying to university in 2025

If you are a current Esher Sixth Form College student or a past student applying for entry in 2025, please follow the instructions below when completing your UCAS form.

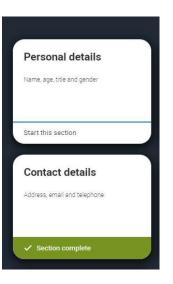
Usef	Useful Resources	
	UCAS Apply 2025 - how to complete your form	PDF 3 MB
	Common mistakes on UCAS forms 2025	PDF 104 KB
	How to put A Level and GCSE courses offered at ESFC on your UCAS form 2025	PDF 59 KB
	How to put examined extension and enrichment courses on your UCAS form 2025	PDF 61 KB
	How to put your BTECs on your UCAS form 2025	PDF 2 MB

In this section:

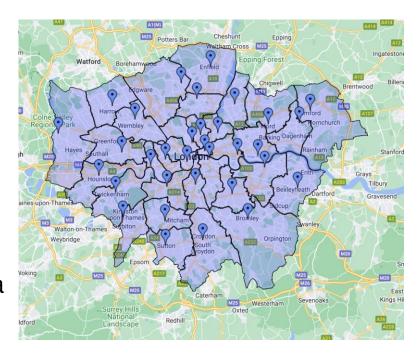
Careers & Progression	0
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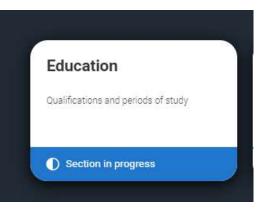
Common mistakes on UCAS formS



- Area of residence usually a London Borough or Surrey.
 Check on the interactive London Borough map. If not in a borough it will be Surrey.
 Map of London Boroughs – Google My Maps
- Always add someone for nominated access – it means a parent or other person could speak to UCAS on behalf of the student

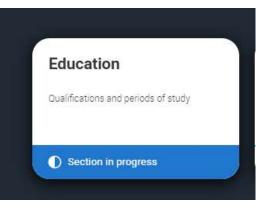


Education – most complex bit of the form



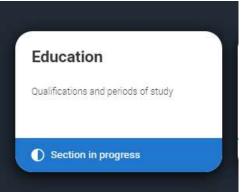
- Secondary School, dates and GCSE grades must match our records
- GCSE grades must agree with what is on the College database – if the database is wrong, email mishelpdesk@esher.ac.uk a scan of the certificate
- iGCSEs are different qualifications to GCSEs and must be added correctly

Education – most complex bit of the form

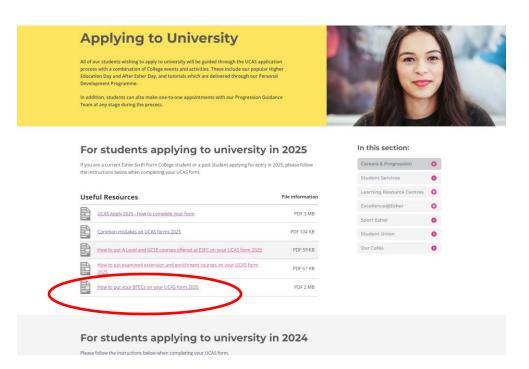


- Esher Sixth Form College qualifications must be added correctly
- Results are Pending if they will be received in August 2025
- Use the example slides for adding your Esher qualifications
- All the reference numbers you are asked for e.g. BTEC / ULN are on the college database

Education – most complex bit of the form UCAS



- BTECS are complex to enter
- Use the guidance ppt!



Business (BSC) (Single BTEC 4 lessons/ week certificated after two years)

Back to search for qualifications

Add Pearson BTEC Level 3 National Extended Cert RQF (360) (2016 to Present)

Enter qualification modules/units here if you want to. Universities and colleges find it useful if there are specific subject requirements for the courses you choose.

BTEC qualifications are awarded by Pearson and Edexcel. If your qualification is awarded by another Awarding Organisation, such as UAL, City & Guilds or NCFE, or is an OCR Cambridge Technical please return to the previous screen and search for these qualifications

Title *			Quali	ficat	ion date *	Awarding organisation *	Grade *
Business			06	~	2025 ~	Pearson >	Pending ~
Subject	Qualification date	Grade					
	MM V YYYY V						
Add another m	rodule						
Save qualificati	ions Save and add anoth	er Cancel					







More about you

MORE ABOUT YOU

2025 Undergraduate application

Your Personal ID number 1872120102

♠ / UCAS application / More about	you	
Return to application overview		
Personal details	Tell us about any circumstances you might need support for during your studies. We want to reassure you that this information is confidential and will not negatively impact your application.	More about you
Nationality details	Information will be shared with those involved in supporting you – not all universities and colleges offer the same	,
Where you live	support, so it is a good idea to contact them directly to ask any questions before you apply. We may also use this information (anonymously) for monitoring purposes to inform and improve support for future	Tell us about any circumstances that you
✓ Contact details	students.	might need support for during your
Supporting information	Every year, over 60,000 students with a physical and/or mental health condition, long-term illness, or learning difference apply through UCAS to study at a university or college in the UK, and access a range of support available	studies.
Finance and funding	to help with their studies, day-to-day activities, travel, or lifestyle. Would you consider yourself as living with any of the following: *	
Diversity and inclusion	~	
More about you	Would you consider yourself estranged from both your parents (i.e. you are not in contact with and supported by	Start this section
Education	either of your parents)? Yes No	
Employment	Do you have any unpaid caring responsibilities (not including parenting)?	
Extra activities	○ Yes ○ No	
Personal statement	Are you a parent or do you have parenting responsibilities for a child aged 17 or under? Yes No	

Do you have official refugee status or limited leave to remain, or are you seeking asylum?

No The UK government has granted me refugee status or humanitarian protection in the UK

You might feel uncertain about sharing personal circumstances, please feel reassured this information is confidential and will not negatively impact your application.

These questions are intended to connect you to the right support for your needs.

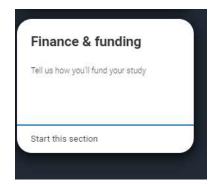
You will only see these questions if you have a UK home address.

Would you parents)?	consider yourself estranged from your parents (i.e. you're not in contact with and supported by yo
O Yes	○ No
Do you hav	ve any caring responsibilities?
O Yes	○ No
Are you a	parent or do you have parenting responsibilities?
O Yes	○ No
Do you hav	ve official refugee status or limited leave to remain, or are you seeking asylum?
O No (The UK government has granted me refugee status or humanitarian protection in the UK
O I have	limited or discretionary leave to remain in the UK
Do you hav	ve a parent or carer who currently serves in the UK Armed Forces, or who has done so in the past?
O Yes	○ No
Have you	ever served in the UK Armed Forces?
O Yes	○ No
and a second	rrently receiving free school meals, or have you been in receipt of free school meals during your education?
O Yes	○ No ○ Don't know





Finance and funding

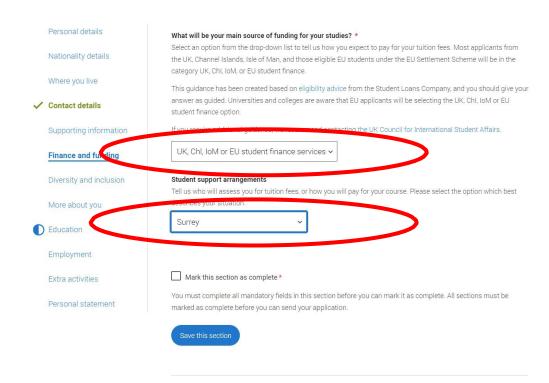


- Financial support code almost everyone chooses the second option (UK, ChI, IoM student finance) and then the same area of residence again
- Student Finance England opens March, closes mid May for GUARANTEED funding by beginning of term
- Parent briefing on finance in May (and last year in May)

If you intend to take out a student loan for tuition fees (almost everyone) you choose UK, ChI, IoM or EU Student Finance Services.

'Student support arrangements' is the same as your area of residence, e.g. Kingston upon Thames, Surrey, etc.

For more information head to: <u>ucas.com/finance</u>







Get your form checked

When your student has completed all the sections, they need to contact PG for a form check

Monday afternoons, Tuesday, Wednesday, Friday all day in R105

Or book via email progression@esher.ac.uk



Finance and funding: FSM / bursary

When all the sections are complete the option to pay and submit will appear

GET FORM CHECKED FIRST!

Students who receive a bursary or who have ever been entitled to free school meals should select 'invoice' and declare this in their 'More about Me' section

All others pay by card £27



Personal statement.



Support for personal statement

- Personal tutor
- PDP (tutorial) sessions in the Autumn term (starts next week)
- Book a one to one with Sally Leyshon (16 years of supporting people to write their PS!)
- Unifrog
- Specific support for Oxbridge, Law, Medics / Vets / Dentists, Art Foundation, Conservatoires



Example Personal Statement: International Relations

A student analyses their Personal Statement

Read the guide >



Example Personal Statement: ♥ Anthropology

A student analyses their Personal Statement

20



Example Personal Statement: ♥ Industrial and Product Design

A student analyses their Personal Statement

Read the guide >



Example Personal Statement:

History and Politics (Joint



Example Personal Statement:
Architecture



Example Personal Statement: ♥
Pharmacy



Support for personal statement

Example Personal Statement: International Business and Management



This International Business and Management Personal Statement was used to apply to Leicester, Glasgow, Edinburgh, Dundee and Birmingham. The applicant was made an offer by every university listed and firmed the University of Birmingham.

International business and management is my top priority because it reflects my interests in social sciences. Globalisation and the involvement of large multinational companies like Google, Apple and Unilever has commenced my interest in business management and economics as well as the social interactions and implications.

Begin your Personal Statement with a few sentences which draw the reader in. It is important to be original.

This means relating your statement to a personal experience or interest. This will be a theme throughout the statement so begin broadly and aim to narrow down as you go.

Relating this experience or interest to a specific case, globalisation and internationalisation of firms in my case, will demonstrate your genuine interest in and understanding of the topic.

I have always wondered how firms are able to grow so large and function on so many markets globally and simultaneously be in control of all their operations. Business and



Making choices

Not too early but not too late!



Support for choices

- Personal tutor
- PDP (tutorial) sessions in the Autumn term (starts next week)
- Book a careers guidance appointment (<u>progression@esher.ac.uk</u>)
- Unifrog

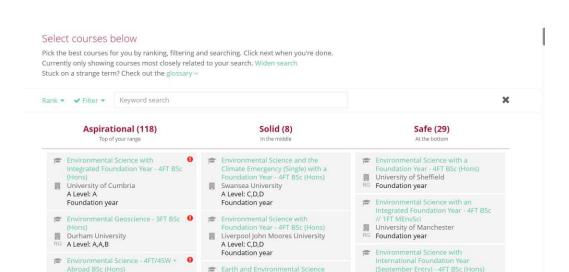
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Support for choices

| University of Birmingham

Environmental Science - 4FT MSci

RG A Level: A,A,B



(with Foundation Year) - 4FT BSc

University of Hull Foundation year ■ University of Reading

Environmental Science (with

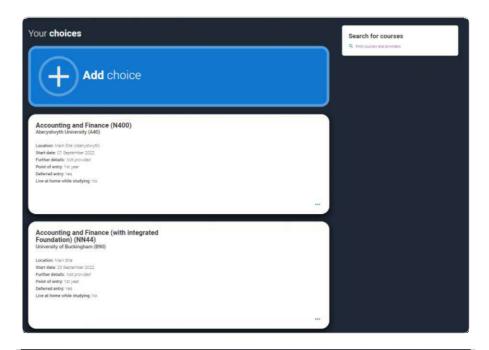
Foundation year



There is a maximum of five choices and choice restrictions may apply. A maximum of four courses from medicine, dentistry, veterinary medicine or veterinary science, and either the University of Oxford OR the University of Cambridge).

Once all choices are added you must mark the section as complete to be able to submit.

Choices do not need to be added in any preference order. Universities / colleges can only see where else you've applied once they've made their offer and you've decided whether to accept them as your firm or insurance choice.



You can add up to 5 choices to your application. You can change your choices until you send your application to us. All sections must be marked as complete before you can send your application to us.

Mark complete





Making informed choices

Historic entry grade data

Related courses Related courses >



Accounting Blackburn College

Main Site **₽** FdA

2 years

Full-time

09/2025



Related courses



Accounting

Bournemouth University Main Site

BA (Hons) Full-time

3 years

22/09/2025



Chat to students

♠ Accommodation

Related courses >

2 course options



Accounting Cardiff Metropolitan University

Cardiff Met - Llandaff P BA (Hons) Full-time

Related courses

3 years

09/2025



Related courses



Accounting Cardiff University Main Site - Cardiff

Advertisements - Why the ads?

BSc (Hons)

Full-time

3 years

22/09/2025



Related courses



Accounting Durham University Durham City

BSc (Hons) ■ Full-time

3 years

29/09/2025



Edge Hill University Ormskirk (Main Campus)

P BSc (Hons) ■ Full-time

3 years 09/2025



Accounting Edinburgh Napier University Craiglockhart Campus

P BA (Hons)

4 years

Full-time 08/09/2025



Accounting University of Essex Colchester Campus

BSc (Hons) ■ Full-time

3 years

10/2025



experience, and this is particularly the case as we continue to respond to the Covid-19 pandemic. If we make a significant change to your chosen course, we'll let you know as soon as we can.

Course structure
Teaching & assessment

Entry requirements

A Levels: AAB-ABB

Required subjects:

- GCSE Mathematics at grade B or 6
- At least five GCSEs at grade A*-C or 9-4 including English and Mathematics.

Where an applicant is taking the EPQ alongside A-levels, the EPQ will be taken into consideration and result in lower A-level grades being required. For students who are from backgrounds or personal circumstances that mean they are generally less likely to go to university you may be eligible for an alternative lower offer. Follow the link to learn more about our contextual offers.

Historical entry grades data BETA

This section shows the range of grades students were previously accepted with (learn more). It is designed to support your research but does not guarantee whether you will or won't get a place. Admissions teams consider various factors, including interviews, subject requirements, and entrance tests. Check **all** course entry requirements for eligibility.

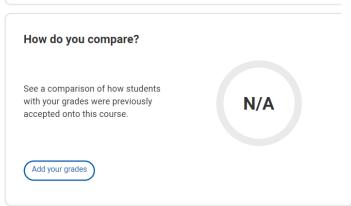
Qualification
UK A Levels

Data from
This course

Students accepted between
2019—2023



9 in 10 Students who applied to this course were offered a place



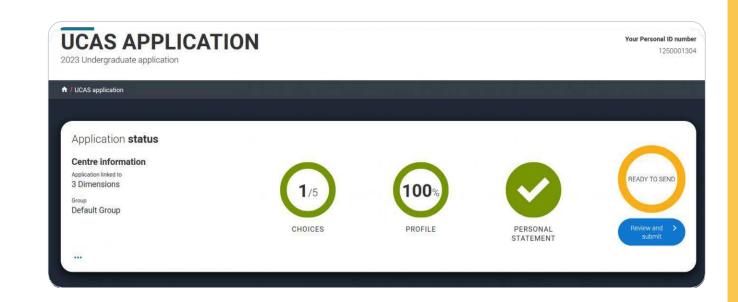
This information is also available on the 'UK Universities' tool on Unifrog



Application materia

After checking at Esher, there are 4 steps to the submission process.

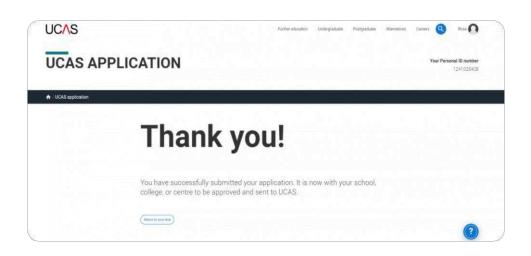
This takes TIME

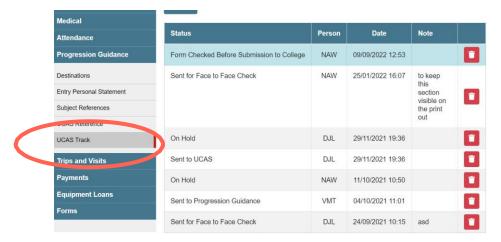




When your student has paid and submitted the application, it will go to Esher Sixth Form College to add your reference.

Students can follow the progress of your form in college through UCAS Track on the Progression Guidance section of your database.

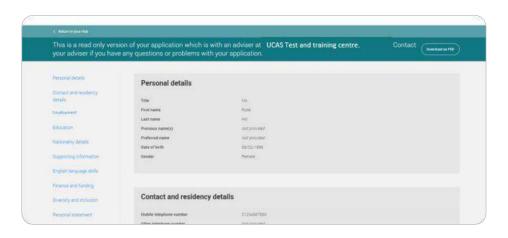






College submits the application to UCAS. If you log in you to the UCAS hub will see a readonly version.

Once we have sent your form to UCAS use the UCAS Track tool in the UCAS hub to monitor the progress of your application, receive and respond to your offers.









And finally

Please meet the deadlines!







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