

## Esher Sixth Form College SEND Information Report 25/26

### Local Authority: Surrey

### Local Offer

The purpose of this report is to provide clear, comprehensive and accessible information about the provision that Esher Sixth Form College makes for students with additional needs.

Questions	College Response
<b>1</b> Can I come to the College if I have an EHCP?	<p>Students with an Education Health Care Plan should apply to the College via their caseworker so that the College can consult with the Local Authority to determine whether the student's needs can be met. The College aims to be as inclusive as possible within the context of a mainstream setting. EHCP students need to meet the general College entry requirements as seen <a href="#">here</a>, following a successful consultation.</p> <p>The type of support a student with an EHCP can expect to see include:</p> <ul style="list-style-type: none"> <li>• Pastoral support from a tutor and Tutor Team Leader (TTL) (universal)</li> <li>• Subject workshops led by class teacher - timetabled (targeted)</li> <li>• Subject clinics led by class teacher – non-timetabled (targeted)</li> <li>• Daily access to the Additional Learning Needs Centre (targeted)</li> <li>• Weekly Group Study session called Supervised Academic Learning (SAL) in the Additional Learning Needs Centre led by a Learning Mentor (targeted)</li> <li>• A weekly one-to-one drop-in session (DRO) with a (named) Learning Mentor for up to an hour (targeted)</li> <li>• Priority access for one-to-one appointment with Progression Guidance</li> <li>• Counselling: Optional access to emotional support, if required (specialist)</li> <li>• Mental Health Advisor support, if required (specialist)</li> </ul>

2	How will staff be aware of my needs?	<ul style="list-style-type: none"> <li>• All information disclosed in online application forms, at interview or enrolment becomes available to the Additional Learning Needs department and Student Welfare Team via the College database. This is in turn highlighted to teachers.</li> <li>• Tutors and subject teachers monitor the progress of all students throughout their two year programme. Where a student is making less than expected progress, departments may offer support through clinics and workshops. If there is still a need for further support, a referral will be made for the consideration of the Director of Additional Learning Needs.</li> </ul> <p>If parents/carers have concerns about the progress or attainment of their student, they should contact their student's tutor via email. Conversations around specific learning needs requiring support, such as Dyslexia, Autism or ADHD should be had with the Director of Additional Learning Needs, Jorja Bullock</p>
3	How will my transition to College be supported?	<ul style="list-style-type: none"> <li>• Students are invited to attend a Taster Day in late June to aid the transition process, meeting key staff who will become familiar faces. The Director of Additional Learning Needs will meet most students with an EHCP at interview and enrolment in order to build an understanding of their needs.</li> <li>• The Additional Learning Needs department will communicate key information to relevant staff to ensure student's needs are met in the classroom and during other College activities.</li> <li>• An induction programme called 'Your Start at Esher' for all students will support the incoming year group with getting to know the College and meeting their peers.</li> </ul>
4	How will the curriculum be matched to the young person's needs?	<p>During enrolment students will meet with experienced teaching staff for interviews and course discussions. This will support the student in choosing a study programme that is most suitable for their ability, interests and aspirations. It is not generally possible to adjust the curriculum itself, but reasonable adjustments such as Access Arrangements or alternative methods of assessment can be discussed wherever possible.</p>
5	How will I know how I am doing at College?	<p>Subject teachers will be the frontline of support for the student and ensure the classroom environment is inclusive. Teaching is adapted to meet the needs of all students. The tutor takes a pastoral role, meeting regularly with the student and checking on progress and attainment. Where there are concerns, teachers and tutors will have a discussion with the student and/or their parents/carers. Progress is regularly reviewed via the Progress Review system: <a href="#">Progress Review – Esher Sixth Form College</a></p>

6	What support is available outside of the classroom?	<ul style="list-style-type: none"> <li>Students with Additional Learning Needs have their weekly Supervised Study Sessions (SAL) in the Additional Learning Needs Centre. These sessions are tailored for students with Access Arrangements, and are run by our Learning Mentors and includes a demonstration about an aspect relevant to students with additional needs.</li> <li>Students with EHCPs will be timetabled with a Learning Mentor at least once a week for support with their studies. This might include organisation, communication with teachers, breaking down tasks or support with assistive technology.</li> <li>Small group support is also available for students who have been referred due to a concern about their learning. Learning Mentors do not provide teaching but work with students to make their learning more accessible.</li> </ul>
7	What SEND training have staff received?	<ul style="list-style-type: none"> <li>The College embraces a Quality First Teaching approach that focuses on high-quality, inclusive teaching for all students within the classroom setting, which in turn particularly supports students with Special Educational Needs and Disabilities. We aim to support students to foster their independence and resilience rather than dependence on support, preparing them for the next step in their journey beyond Esher Sixth Form College</li> <li>The team of Learning Mentors meet regularly to share best practice and also complete a range of training opportunities via INSET and more targeted training. The Learning Mentors are managed by the Director of Additional Learning Needs who provide further advice and guidance relating to the needs of students they support.</li> <li>Learning Mentors have received First Aid for Mental Health training. The College has two specialist assessors with post-graduate qualifications and current Assessor's Practicing Certificates</li> </ul>
8	How accessible is the College environment?	<p>The College is wheelchair accessible. If a student is hearing-impaired or visually-impaired, the College will follow the recommended adjustments by the Physical and Sensory Support Service. Access Arrangements and other provision can be discussed with the Director of Additional Learning Needs in the first instance.</p>
9	How will you help my parents/carers to support my learning?	<p>The College strives to work in partnership with parents and carers, whilst at the same time encouraging the student's independence. Parents are included in communication with the student's tutor, teachers and the Additional Learning Needs team in order to discuss progress or support. Students are seen as individuals and their views, opinions and wishes are paramount in discussions. In addition to regular communication, there are Progress Review Evenings where parents have the opportunity to come to College and discuss progress and any concerns.</p>

10	What support is there for my general wellbeing?	<ul style="list-style-type: none"> <li>• Esher Sixth Form College aims to foster a strong sense of belonging for all students, with the tutor group being central to this. The Personal Development Programme (PDP) is delivered during tutor sessions once a week and includes sessions relating to social and emotional development.</li> <li>• Concerns raised with tutors can be signposted to Tutor Team Leaders (similar to a Head of Year), Additional Learning Needs or other appropriate services within the College.</li> <li>• The College recognises that overall wellbeing forms the foundation of a student's ability to access their learning, and students can access an in-house counselling service or a bespoke online anxiety management course.</li> <li>• Staff, including those in the Additional Learning Needs department, are Mental Health First Aid trained and the College is happy to liaise with external support services where required</li> </ul>
11	What specialist services and expertise are available to or accessed by the College?	<p>In College:</p> <ul style="list-style-type: none"> <li>• The Student Welfare Team (Counselling Service, Mental Health Coordinator, TTLs, DSLs)</li> <li>• The Additional Learning Needs Centre: a quiet space where students with Additional Needs can complete work or access one to one support from Learning Mentors</li> <li>• Specialist Assessors who carry out needs assessments for examination Access Arrangements</li> </ul> <p>External services that the College liaises with:</p> <ul style="list-style-type: none"> <li>• CAMHS</li> <li>• Health Care Professionals</li> <li>• Physical and Sensory Support Service</li> <li>• Social Services</li> <li>• Virtual Schools for Looked After Children</li> </ul>
12	How does the College know if I need extra help, and what should I do if I think I may have special educational needs?	<p>Students are encouraged to disclose any learning or medical needs at enrolment and interview. This information will be passed to the correct person/team whenever it is disclosed. Please bear in mind that the earlier the College is informed of a specific need, the timelier any support will be.</p>

		Once enrolled at College, students can ask a teacher to complete an Additional Learning Needs referral if they have concerns
<b>13</b>	How will the College prepare and support me to transfer to a new college or the next stage of education and life?	<ul style="list-style-type: none"> <li>• The Annual Review sets out the possible progression routes and support for post-18 EHCPs.</li> <li>• All students are able to have a one to one Careers Interview with a qualified Careers Advisor. Students with EHCPs are given priority access to these appointments.</li> <li>• As a student progresses through College, their tutor and the Progression Guidance department will provide support and guidance relating to next steps in education or employment. There are regular sessions providing information via the Personal Development Programme, alongside events to support those wishing to enter employment, Higher Education or apprenticeships.</li> <li>• If required, students can access more bespoke support relating to Disabled Students Allowance and other considerations from the Additional Learning Needs team</li> </ul>
<b>14</b>	How are the College's resources allocated and matched to young people's special educational needs?	Each student who enrolls at the College is funded a standard amount by the Department for Education. If additional support (and therefore funding) is required for students who hold an EHCP, then this will be estimated by the College and applied for through the Local Authority. This is called High Needs Funding.
<b>15</b>	Who should I contact for further information?	The Director of Additional Learning Needs is Jorja Bullock who has overall line management for the area, including High Needs/EHCP support and reasonable adjustments. The team can be contacted via <a href="mailto:aln@esher.ac.uk">aln@esher.ac.uk</a>